



Notice

City Commission Regular Meeting

7:00 pm

Monday, July 21, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 07-17-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of July 7, 2014, and Study Session of July 14, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of authorizing a service order for the 2014 Preventative Maintenance Crack Sealing Project to increase the service life of various streets, with a portion to be reimbursed by the Michigan Department of Transportation. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- c. Consideration of adopting a resolution granting settlement authority to the City Manager regarding class action litigation associated with noncompetitive pricing for certain automotive parts. (Adoption recommended) (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required)
- d. Consideration of authorizing a confirming purchase order for gasoline for city operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- e. Consideration of declaring two front-end plows surplus and authorizing a purchase order for their scheduled replacement, with the front-end plows to be used by the Streets Division. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- f. Consideration of enacting an amendment to the Traverse City Code of Ordinances which clarifies that all non-conflicting sections of the city's liquor regulation code applies to Redevelopment Liquor Licenses, which is a housekeeping matter. (Enactment recommended) (Jered Ottenwess, Lauren Tribble-Laucht, Benjamin Marentette)
- g. Consideration of scheduling a public hearing for August 18, 2014, regarding a request from Mark and Sandy Oliver for a Special Land Use Permit which would allow for a group day care home at 1012 Centre Street, as recommended by the City Planning Commission. (Schedule public hearing for August 18, 2014, recommended) (Jered Ottenwess, Russell Soyring)

- h. Consideration of adopting a Resolution recommending approval of a request from the Traverse City Whiskey Company, LLC for a New Distillers License and authorizing the City Clerk to issue a registration for operation of such license at 201 E. Fourteenth Street. (Adoption and approval recommended) (Jered Ottenwess, Benjamin Marentette)
- i. Consideration of adopting a resolution authorizing the city to participate in the Michigan Economic Development Corporation's *Redevelopment Ready Communities Program* and authorizing the related memorandum of understanding. (Adoption recommended) (Jered Ottenwess, Russell Soyring) (5 affirmative votes required)
- j. Consideration of adopting a resolution scheduling a public hearing for August 18, 2014, regarding a request for a Special Improvement District for paving an existing gravel alley South of Grove Street between Grant and Bates Street. (Adoption recommended) (Timothy Lodge, Polly Cairns)
- k. Consideration of adopting a resolution scheduling a public hearing for August 18, 2014, regarding a request for a Special Improvement District for street width reconstruction to including parking and drainage improvements to Barlow Street between Eighth Street and Boyd Avenue.

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Presentation of the report from the City Commission Ad Hoc Committee regarding Sidewalk Cafes and consideration of introducing an ordinance amendment which would make various changes to the sidewalk café ordinance; and consideration of establishing a City Commission ad hoc committee to consider making a recommendation regarding public parklets. (Mayor Pro Tem Jim Carruthers, Chairman; Commissioner Barbara Budros; Commissioner Jeanine Easterday)
- b. Consideration of entering into closed session to discuss the periodic personnel evaluation of City Manager Jered Ottenwess, as requested by Mr. Ottenwess. (Jered Ottenwess)
- c. Consideration of entering into closed session to discuss the periodic personnel evaluation of City Attorney Lauren Tribble-Laucht, as requested by Ms. Tribble-Laucht. (Lauren Tribble-Laucht)

4. New Business

- a. Consideration of adopting an amendment to the Infrastructure Strategy Policy to incorporate the National Association of City Transportation Officials *Urban Street Design Guide* as a technical resource as part of the City's Infrastructure Strategy Policy and amending the policy regarding sidewalk spending. (Jered Ottenwess, Russell Soyring, Timothy Lodge)

5. Appointments

None.

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Quarterly Financial Report from the City Treasurer/Finance Director for the Fiscal Quarter ended March 31, 2014.
 - 3. Minutes of the June 3, 2014, and June 17, 2014, meetings of the Planning Commission.
 - 4. Minutes of the May 23, 2014, and May 29, 2014, meetings of the Historic Districts Commission.
 - 5. Minutes of the June 10, 2014, meeting of the Board of Zoning Appeals.
 - 6. Minutes of the June 11, 2014, meeting of the Traverse City Light and Power Board.
- e. Reports and correspondence from non-City officials.
 - 1. Fractile Emergency Response Report from North Flight for June 2014.

7. Public Comment

a. Reserved.

None.

b. General.

c. Mayor and City Commissioners.

8. Adjournment

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